



**Job Title: Maintenance Assistant**

**Classification:** Temporary- up to 12 weeks (May 31 – August 4, 2023)- Salaried

**Position Purpose:**

This essential role in the ministry at Camp Conquest is responsible for assisting all functions of camp by caring for the grounds, providing support to the Maintenance Coordinator, and assisting with the execution of some activities. This is a mission experience that contributes to the fulfillment of the objectives of the program ministry.

**Essential Job Functions:**

- Works with the Maintenance Coordinator and will receive training on all equipment used to perform required tasks.
- Responsible for caring for the grounds and completing maintenance tasks given by the Maintenance Coordinator as well as unexpected fixes throughout the day.
- Distributes maintenance tasks to volunteers and staff, providing proper equipment and training.
- Supports program ministry by assisting with the execution of some activities.
- Aides in the organization of equipment and tools in the barn.

**Other Job Duties:**

- As a member of the staff, you will assist with weekly preparation of the camp for the next group of volunteers and campers.
- Lead and work with volunteers in completing maintenance tasks.

**Relationships:**

You will work closely with the Maintenance Coordinator to care for the grounds and other maintenance needs. Communication with other Activity Instructors is encouraged for knowing activity area maintenance needs. Communication with volunteers and other staff is encouraged for knowing general maintenance needs.

**Equipment Used:**

A gator, lawn care equipment, tractor and other large machines, small engine machines, power tools and other various tools

**Qualifications:**

Candidate must be at least 18 years old in order to be trained to operate some equipment.

Candidate should have the necessary knowledge, skills, and abilities that pertain to the position.

Candidate should have and be able to communicate a relationship with Jesus Christ

Candidate must be able to honor the Camp Conquest Statement of Faith and Core Values

**Physical Aspects of the Job:**

Candidate should be comfortable using a variety of maintenance equipment and be able to function in a natural, outdoor environment. Camp itself involves a lot of walking and requires good management of down time.

**For more information about this position and the application process, please visit the Summer Employment page at [www.camconquest.org](http://www.camconquest.org).**