



Job Title: Day Camp Assistant

Classification: Temporary- up to 10 weeks (May 31 – August 4, 2023) - Salaried

Position Purpose:

This position works alongside the Day Camp Coordinator and is responsible for all administrative functions of the Day Camp program. This is a mission experience that contributes to the fulfillment of the objectives of the program ministry.

Essential Job Functions:

- Oversee the creation and management of program materials such as camper booklets, small group leader notes, and other program documents.
- Communicate and coordinate with churches and bus drivers for the pick-up and drop-off of campers.
- Communicate with parents before, during, and after each week of camp.
- Partner with the Day Camp Coordinator to prepare for and lead Day Camp programs.

Other Job Duties:

- As a member of the staff, you will assist with weekly preparation of the camp for the next group of volunteers and campers.
- Be available and willing to run/participate in the camp programs.

Relationships:

Communicating with the Day Camp Coordinator and Program Coordinator will be critical. You will have the opportunity to work with volunteers and Junior Staff.

Equipment Used:

Equipment needed to run activities, golf carts

Qualifications:

Candidate should be minimum 18 years old and be out of High School one year.

Candidate should have and be able to communicate a relationship with Jesus Christ.

Candidate must be able to honor the Camp Conquest Statement of Faith and Core Values.

Physical Aspects of the Job:

Candidate should be able to function in a natural, outdoor environment. Camp itself involves a lot of walking and requires good management of down time.

For more information about this position and the application process, please visit the Summer Employment page at www.camconquest.org.