



**Job Title: Maintenance Assistant**

**Classification:** Temporary- up to 10 weeks (June 4-August 10, 2018)- Salaried

**Position Purpose:**

This essential role in the ministry at Camp Conquest is responsible for assisting all functions of camp by caring for the grounds, providing support to the maintenance team, and assisting with the execution of activities. This is a mission experience that contributes to the fulfillment of the objectives of the program ministry.

**Essential Job Functions:**

- Maintenance Assistant works under the direction of the Maintenance Coordinator and will receive training on all equipment used to perform required tasks.
- Responsible for completing maintenance tasks given by the Maintenance Coordinator as well as unexpected fixes throughout the day.
- Distributes maintenance tasks to volunteers and staff, providing proper equipment and training.
- Supports program ministry by assisting with the execution of activities
- Aides in the organization of equipment and tools in the barn.
- Assists in caring for the grounds.

**Other Job Duties:**

- As a member of the staff, you will assist with weekly preparation of the camp for the next group of volunteers and campers.
- Lead and work with STACC students in completing maintenance tasks.
- Activities: you may be asked to lead an activity or oversee a venue such as the waterslide

**Relationships:**

The Maintenance Assistant will work with the Program Coordinator and Head Counselors to coordinate the use of areas or to prepare an area for activities. Communication with other Activity Specialists is encouraged for the purpose of knowing activity area maintenance needs. The Maintenance Assistant will work directly with teens in the STACC program and will communicate with volunteers and other staff about maintenance needs.

**Equipment Used:**

A gator, lawn care equipment, tractor and other large machines, small engine machines, power tools and other various tools

**Qualifications:**

Candidate must be at least 18 years old in order to be trained to operate some equipment.  
Candidate should have the necessary knowledge, skills, and abilities that pertain to the position.  
Candidate should have and be able to communicate a relationship with Jesus Christ  
Candidate must be able to honor the Camp Conquest Statement of Faith and Core Values

**Physical Aspects of the Job:**

Candidate should be comfortable using a variety of maintenance equipment and be able to function in a natural, outdoor environment. Camp itself involves a lot of walking and requires good management of down time.

**For more information about this position and the application process, please contact Steve Weaver at [steve@camconquest.org](mailto:steve@camconquest.org) or 717.342.7175.**